Resolutions
of the
34th WELMEC Committee Meeting

The Committee

1. Approved the Minutes of the 33rd Committee meeting in Madrid, Spain.

2. Approved the overview of the Finalised and Open tasks, with some remarks in open tasks on 32nd R9&R20.

3. Took note of the report on the Convenors meeting and thanked Pavel Klenovský for his summary and feedback on that meeting.

4. Took note of the reports of all WGs (with exception of WG 6, which was not provided in time).

5. Approved the work programme of all WGs, some with minor changes (with exception of WG 6, which was not provided in time).

6. Requested amendments in working programme of WG 5 (2 changes), WG 8 (adding 3 new items as proposed in the presentation) and WG 12 (amendments as in presentation).

7. Agreed that the working programme of WG 6 of the previous year shall be continued.

8. Agreed that the draft proposal for the revision of the correspondence table with the OIML R99 on exhaust gas analysers should first be voted upon in the WG 8 and then brought forward to the Committee for e-mail voting.

9. Approved the revised Guides
   • 7.2 Software Guide
   • 8.2 MID Directive (2014/32/EU): Application of Module H1
   • 8.5 MID (2014/32/EU) / NAWI (2014/31/EU): Assessment of Notified Bodies in Charge of Type Examination Presumption of Conformity based on EN 17065
   • 8.6 MID (2014/32/EU) / NAWI (2014/31/EU): Presumption of Conformity of the Quality System of Manufacturers with Module D or H1 when EN ISO 9001:2015 is applied
   • 8.7 MID (2014/32/EU): Assessment of Notified Bodies Designated for Module F based on EN ISO/IEC 17020
   • 8.10 MID (2014/32/EU): Guide for generating sampling plans for statistical verification according to Annex F and F1 of MID 2014/32/EU
   • 11.6 Modular evaluation of Gas meters and Volume Conversion Devices

10. Approved the new Guides
    • 6.14 Information on units of weight or volume used on prepackages
    • 11.8 External auxiliary power supply of electrical energy meters

11. Decided to withdraw Guide 10.3, Guide 10.7 and Guide 10.9 as their content is now covered by Guide 10.10 Guide on evaluating purely digital parts. The withdrawn guides will be marked as such but remain on the website for reference purposes.

12. Approved the new Terms of Reference for WG 11.
13. Approved the new Terms of Reference for WG 13.

14. Urged the Committee Members to communicate contact details of the authorities in charge of the nomination of the market surveillance in the field of prepackages, if not already done so.

15. Took note of the Report from the Chair.


17. Decided to initiate the project of a new Web site and set up a project group “WELMEC Web site” composed of
   • Gregor Dudle
   • Convenors of WG 5: Hermine van Rij, Martin Glogovek
   • Convenor of WG 12 Paul Kok
   • Marc Wouters (BE)
   • Matej Grum (SI)
   • Cedomir Belic (RS)
   • WELMEC Secretariat
   and allocated 60 k€ for the design of a new Web site.

18. Approved the project “Legal Status of WELMEC” and decided to set up a project group composed of
   • Gregor Dudle (CH)
   • Ulrike Fuchs (AT)
   • Mairead Buckley (IE)
   • Wilfried de Waal (NL)
   • Pollyana Soares (PT)
   • Pavel Klenovský (CZ)
   and allocated 15 k€ for a study on potential legal entities.

19. Asked the Committee Members to investigate the possibility of their home institution to join a legal entity and communicate any potential obstacle by latest 1st July 2018.

20. Decided to save the 29th November 2018 for a potential extraordinary Committee Meeting.

21. Took note of the report from the task group on a closer collaboration between WELMEC and EURAMET.

22. Decided to revise the document “Procedures for WELMEC activities” along the lines discussed at the meeting.

23. Agreed to proceed for an e-mail vote for the Guidelines for Working Groups

24. Confirmed the Chairperson’s group to be composed until the Committee Meeting 2019.
   • Corinne Lagauterie Ministère de l’économie FR
   • Tuomo Valkeapää Finnish Safety and Chemicals Agency TUKES FI
   • Zijad Džemić Institute of Metrology of Bosnia and Herzegovina BA
   • Pavel Klenovský Czech Institute of Metrology CZ
   • Marc Wouters Ministère des Affaires économiques BE

25. Confirmed
   • Kurt Rasmussen as Convenor of WG 11
• Maria Loy as Deputy-convenor of WG 6
  and elected
• Miroslava Benkova as Convenor of WG 13

26. Approved the financial report and thanked Anneke van Spronssen for the continued effort to hold the bank account.

27. Agreed that the Chairperson Gregor Dudle and the past Chairperson Anneke van Spronssen should be discharged of responsibility for the financial year 2017.

28. Considering:
• the remarks in the independent Auditor's report Regarding the “Financial Report for the period 01.01.2017 to 31.12.2017” on the risks related to the management of the current bank accounts;
• WELMEC is currently working on the establishment of the organisation as legal entity with its own bank account;
• the offer by CMI to open a bank account with WELMEC as beneficial owner;
• the discussion at its 34th meeting;

approved the proposal to open temporarily a bank account with the Czech National bank through the Czech Metrology Institute (CMI), and instructed the Chair
• to negotiate and sign a contract with the CMI defining the rights and obligation of the parties by 15th June 2018;
• to negotiate and sign a contract with Anneke van Spronssen defining the rights and obligation of the parties in relation to the ABN AMRO account by 15th June 2018;
• together with the Chairperson’s group to find appropriate solutions for the management of the finances.

29. Decided to keep the basic share for 2019 unchanged at 1 400 €.

30. Took note of the revised forecast 2018 in which the projects approved during the 34th meeting were included.

31. Approved the budget for 2019 with a total income of 71 050 € and a total expense of 135 500 €.

32. Decided to hold the Committee meeting 2019 in Brno (CZ), from 10th to 12th of April and thanked Pavel Klenovský for the invitation.